CPS ENERGY BUSINESS QUESTIONNAIRE

Website address: www.cpsenergy.com

Questions should be directed to (210) 353-2474, or e-mailed to supplierdevelopment@cpsenergy.com

1. Name of business:

Doing business as:

(Other business name, if applicable)

Contact person and title:

2. Business mailing address:

City: State: Zip Code:

3. Business telephone number:

Business e-mail address for POs, Bid Solicitations, Request for Quotations**:**

4. Check appropriate box for Type Classification:

☐ Non-Profit Organization ☐ Chamber of Commerce ☐ Federal/State/City Agency

☐ Municipality ☐ College/University ☐ Corporation

☐ Historically Black College/University or Minority Institution ☐ Sole Proprietor/Partnership

Please see reverse or second page for definitions for the following questions:

5. Does your company maintain a business office in the San Antonio Metropolitan Statistical Area? ___Yes ___ No

If yes: Address:

City: State: Zip Code:

6. What is the gender of the majority owner (owns at least 51% of company): ☐ Male ☐ Female ☐ N/A

7. Size: ☐ Emerging Small Business ☐ Small Business ☐ Large Business

(If you are having difficulty determining your size status please call SBA at 1-800-U-ASK-SBA or (202) 205-6618 for assistance.)

8. Is your company certified by the SBA? ☐ Yes ☐ No

If certified by any agency, please provide the name of that agency:

9. Number of Employees:

10. Primary NAICS Code:

If the NAICS Code is unknown, please refer to www.sba.gov/size or provide a description of your materials and/or services:

11. Please check the following applicable boxes and attach all corresponding certification:

☐ HUB Zone (Historically Underutilized Business Zone)** ☐ Veteran-Owned ☐ Service-Disabled Veteran

****Must Provide SBA Certification Certificate**

12. Identify majority owner's ethnicity (owns at least 51% of company): ☐ African American ☐ Asian American

☐ Caucasian American ☐ Hispanic American ☐ Native American ☐ Prefer Not to Disclose

☐ Other: Specify

Under 15 U.S.C. 645(d), any person who misrepresents a firm's status shall (1) be punished by a fine, imprisonment, or both; (2) be subject to administrative remedies; and (3) be ineligible for participation in programs conducted under the authority of the Small Business Act.

Printed name and Title:

Signature: Date:

THIS FORM IS APPLICABLE FOR A ONE (1) YEAR PERIOD. IT IS YOUR RESPONSIBILITY TO NOTIFY US IF YOUR SIZE OR OWNERSHIP STATUS CHANGES DURING THIS ONE (1) YEAR PERIOD. YOU CAN SUBMIT ANY STATUS CHANGES TO SUPPLIERDEVELOPMENT@CPSENERGY.COM. PLEASE LIST ON THIS FORM, OR AN ATTACHED SHEET, ALL OTHER BUSINESS NAMES AND LOCATIONS THAT ARE AFFILIATED WITH YOUR FIRM, E.G., BRANCH LOCATIONS, ETC.

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The demographic information requested on this form is collected voluntarily and solely for the purpose of supporting federal compliance and reporting obligations, including but not limited to, U.S. Small Business Administration (SBA) regulations (13 C.F.R. Part 124) and applicable registration standards under the System for Award Management (SAM.gov).

CPS ENERGY BUSINESS QUESTIONNAIRE

LOCAL BUSINESS PROGRAM DEFINITIONS

LOCAL BUSINESS: Businesses that maintain a business office in the San Antonio Metropolitan Statistical Area, as identified in the 2012 Economic Census, U.S. Department of Commerce Economics and Statistics Administration U.S. Census Bureau. The San Antonio Metropolitan Statistical Area includes the following counties: Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina, and Wilson.

EMERGING SMALL BUSINESS ENTERPRISE (ESBE): An SBE eligible business structure for the purpose of making a profit, which is independently owned and operated by individuals legally residing in, or that are citizens of, the United States or its territories, whose annual revenues and number of employees are no greater that 25% of the small business size standards for its industry, as established by the U.S. Small Business Administration.

SMALL BUSINESS PROGRAMS AS STATED ON FEDERAL ACQUISITION REGULATION (FAR) PART 19

DISADVANTAGED BUSINESS: Business which is unconditionally owned and controlled by one or more socially and economically disadvantaged individuals who are of good character and citizens of the United States, and which demonstrates potential for success.

1. **WHO IS SOCIALLY DISADVANTAGED?**
   a) *General.* Socially disadvantaged individuals are those who have been subjected to racial or ethnic prejudice or cultural bias within American society because of their identities as members of groups and without regard to their individual qualities. The social disadvantage must stem from circumstances beyond their control.
   b) *Members of designated groups.* 1) There is a rebuttable presumption that the following individuals are socially disadvantaged: Black Americans, Hispanic Americans, Native Americans (American Indians, Eskimos, Aleuts or Native Hawaiians), Asian Pacific Americans (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China (including Hong Kong), Taiwan, Laos, Cambodia (Kampuchea), the Philippines, Vietnam, Korea, Samoa, Guam, U.S. Trust Territory of the Pacific Islands, or Northern Mariana Islands) and Subcontinent Asian Americans (with origins from India, Sri Lanka, Pakistan, the Maldives Island, Bhutan, Nepal and Bangladesh) are presumed to be disadvantaged by ethnicity.
   c) *Those who meet all the requirements of 13 C.F.R. Part 124.*

2. **WHO IS ECONOMICALLY DISADVANTAGED?**
   a) *General.* Economically disadvantaged individuals are socially disadvantaged individuals whose ability to compete in the free enterprise system has been impaired due to diminished capital and credit opportunities as compared to others in the same or similar line of business who are not socially disadvantaged.
   b) *Those who meet all the requirements of 13 C.F.R. Part 124.*

WOMAN-OWNED SMALL BUSINESS: A small business—

a) Which is at least 51% owned by one or more women; or, in the case of any publicly owned business, at least 51% of the stock of which is owned by one or more women; and
b) The management and daily business operations are controlled by one or more women.

HUBZONE SMALL BUSINESS: A small business that appears on the List of Qualified HUBZone Small Business and maintained by the SBA.

*HUBZone means a Historically Underutilized Business Zone, which is an area located within one or more qualified census tracts, qualified non-metropolitan counties, or lands within the external boundaries of an Indian reservation.

VETERAN-OWNED SMALL BUSINESS: A small business—

a) Not less than 51% of which is owned by one or more veterans (as defined at 38 U.S.C. 101 (2)) or, in the case of any publicly owned business, not less than 51percent of the stock of which is owned by one or more veterans, and
b) The management and daily business operations of which are controlled by one or more veterans.

SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS: A small business—

a) Not less than 51% of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51% of the stock of which is owned by one or more service-disabled veterans, and
b) The management and daily business operations of which are controlled by one or more service-disabled veterans, or in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.
c) Serviced veteran means a veteran, as defined in 38 U.S.C. 101 (2), with a disability that is service-connected, as defined in 38 U.S.C. 101 (16).

THE NORTHAMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS) is the standard used by Federal statistical agencies in classifying business establishments for the purpose of collecting, analyzing, and publishing statistical data related to the U.S. business economy.

(Please visit the U.S. SBA web site www.sba.gov/regulations/ for more information.)